

Q4 Name of local planning authority

Q5 Who owns / has responsibility for the memorial?

If you do not have legal responsibility for the memorial, you must include a letter from the owner giving you permission to undertake this project. If the owner is unknown, you must include a statement explaining what steps you have taken to establish ownership. Please see section 2.2 (Q5) of the guidance notes for further information.

For freestanding war memorials only (please see section 2.2 (Q6) in the guidance notes for a definition of a freestanding memorial):

Q6 Is the war memorial listed? Yes No

If 'yes', please state which grade

Grade II

Grade II*

Grade I

Reference number (if known)

Q7 Is the war memorial or the site it stands on a scheduled monument?

Yes

No

Q8 Is the war memorial in a conservation area? Yes No

If yes, which conservation area?

For all war memorials

Q9 Is the war memorial part of the fabric or curtilage of a listed building? Please see section 2.2 (Q9) of the guidance notes for further information.

Yes

No

If yes, which building?

If you are unsure about the answers to questions 6, 7, 8 and 9, you should seek advice from the Conservation Officer at your local planning authority.

Q10 If the war memorial is listed, scheduled or in a conservation area you may need planning consent from the local planning authority or a faculty from the relevant diocese before any works are undertaken. Please confirm if any of these consents:

Have been granted

Are pending

Not yet applied for, but an application will be made if required

Are not required/applicable

Type of work: *for example, cleaning and an addition of name*

Quote 1

Name

Date of quote

Amount excl.VAT (£)

VAT (£)

Total (£)

Quote 2

Name

Date of quote

Amount excl.VAT (£)

VAT (£)

Total (£)

Quote 3

Name

Date of quote

Amount excl.VAT (£)

VAT (£)

Total (£)

Q14 Is VAT likely to be recoverable or zero-rated on any part of the work? We will assume all local authorities, churches/parochial church councils and other faith groups can recover VAT unless stated. In addition, some contractors may not be registered for VAT. Please see section 2.2 (Q14) of the guidance notes for further information.

Yes

No

N/A (VAT not included in quotes)

Q15 Please give details of any professional advisers (for example a conservation-accredited architect or building surveyor) you want to employ on the project, including their fees. Please see section 2.2 (Q15) of the guidance notes for further information.

Name and profession

Proposed fee rate excl.VAT (£)

VAT (£)

Total (£)

Do you wish to include these fees as part of your eligible costs?

Yes

No

Q16 Have you applied to any other sources of funding for your project?

Yes

No

If yes, please give details of the funding body, the amount of grant you applied for and whether your application was successful

Funding body/bodies

Amount applied for

Status of application

Awaiting decision

Approved

Rejected

If no, please indicate how you propose to fund the project. If you have an allocated budget for the war memorial please enclose details. Please advise whether the project can proceed if Cadw is unable to provide funding on this occasion

How will you fund your project?

What is your budget?

Can you proceed without Cadw funding?

Yes

No

Q17 How much of a grant are you asking for under this scheme? You must enter a number, not a percentage or a form of words. Grants are only considered up to 70% of the eligible costs. The maximum grant is £10,000. Please see section 2.2 (Q17) of the guidance notes for further information.

£

Q18 In certain circumstances, War Memorials Trust may be able to offer additional grant towards this project. Would you like Cadw to forward a copy of your application to War Memorials Trust for further consideration if your application is eligible?

Yes

No

