

Application for Ancient Monument Grant



Llywodraeth Cymru
Welsh Government

Ancient Monuments and Archaeological Areas Act 1979 : Section 24

(To be completed by or on behalf of the applicant in BLOCK CAPITALS or typescript)

All relevant sections of this application form must be completed

1. Applicant

Name
On Behalf of (if applicable)
Address
Post Code
Telephone Number
Email Address
Company Registration Number
Registered Charity Number
VAT Number

2. Owner of the Monument

(If not the applicant) has the owner been informed of the proposed work	Yes	No
Name		
Address		
Post Code		
Telephone Number		
Email Address		

3. Occupier of the Monument

(If not the applicant) has the occupier been informed of the proposed work	Yes	No
Name		
Address		

Post Code
Telephone Number
Email Address

4. Agent (if applicable)

Name
Address
Post Code
Telephone Number
Email Address

5. Application for Ancient Monument Grant by persons other than owners

Name of owner
Monument to which application refers
Monument Reference Number (if known)
Summary of proposed works (please provide details in section 9)
<ol style="list-style-type: none">1. I understand that grant under section 24 of the Ancient Monuments and Archaeological Areas Act 1979 can only be paid at the request of the owners of the ancient monument.2. I am the owner of the above monument in respect of which grant is requested3. Accordingly, I hereby request and authorise the Welsh Government to pay any grant offered directly to <hr/> <p>who is authorised to receive it on my behalf , the said sum being a contribution to the above mentioned works.</p>
Signature
Name (block capitals)
Date

The Monument

6. Monument to which the application relates

Monument Name
Location
Local Authority
Monument Reference Number (if known)
National Grid Reference (if known)

7. Scheduled Monument Consent (if required)

Have you applied for, or have already received scheduled monument consent to carry out works at this site?	
Yes	No
If yes, date of application or consent.	

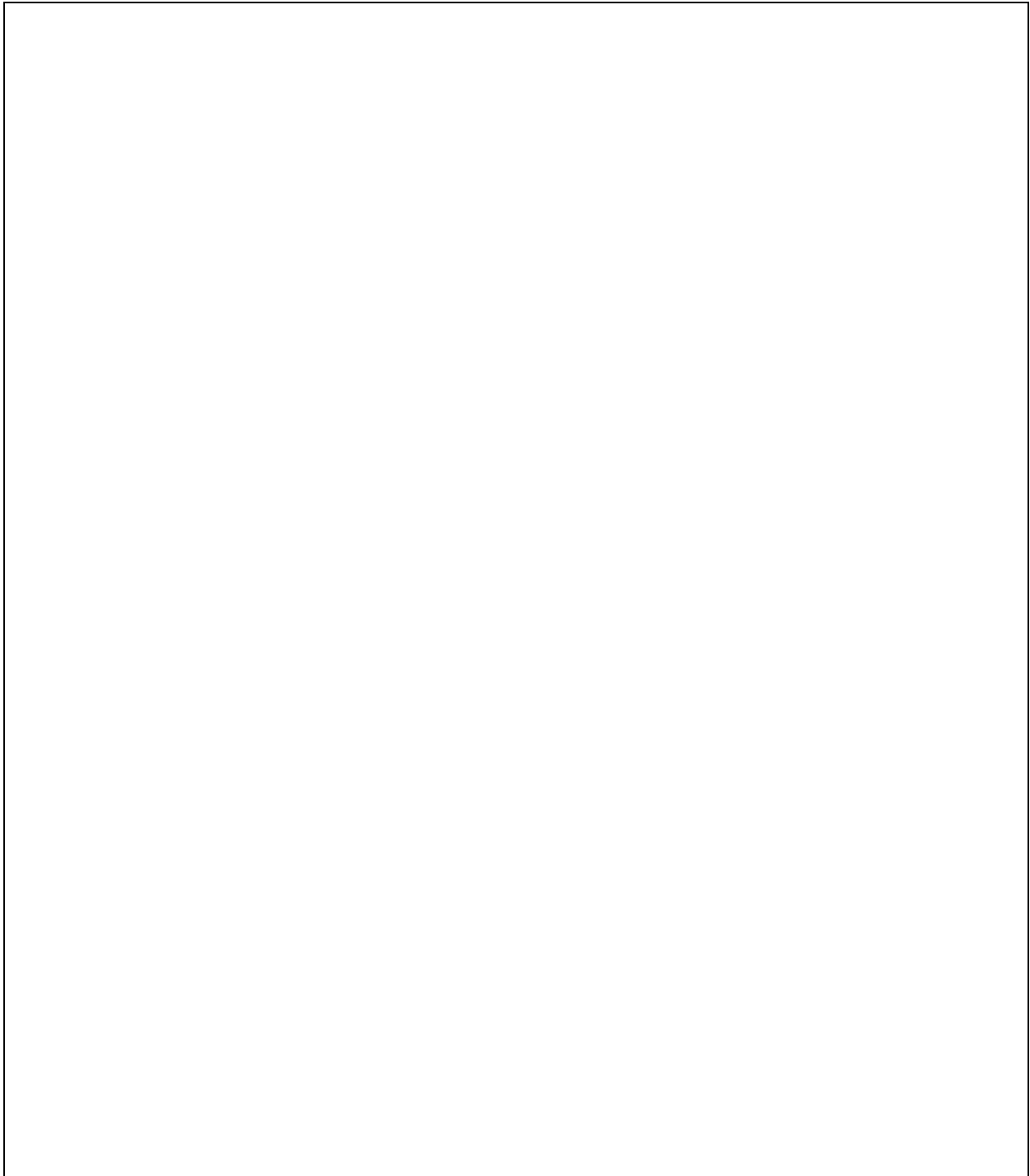
8. Has the monument been the subject of an Ancient Monument Grant application, or any other grant distributor within the last five years?

Cadw/ HLF/ Other	Date of application	Outcome of application	Grant amount awarded £

The Proposed Works

9. Detailed Description and Purpose of Proposed Works

Please give details of the proposed works for which you are seeking grant assistance. Include specification and working / elevation drawings as appropriate (continue on a separate sheet if necessary). You should include sufficient detail, incorporating specific working/ elevation drawings and plans as appropriate to enable us to fully assess the impacts and benefits of your proposal.

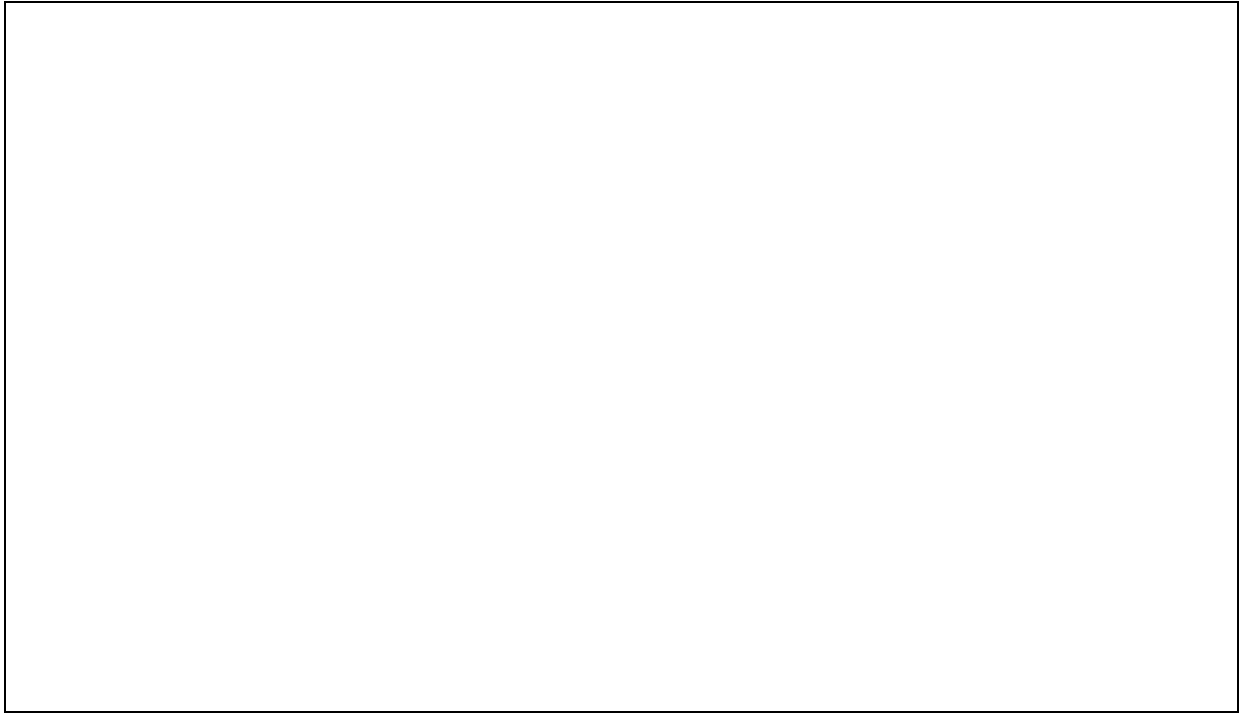
A large, empty rectangular box with a thin black border, occupying the lower two-thirds of the page. It is intended for the applicant to provide detailed descriptions, specifications, and drawings of their proposed works.

Community Benefits and Access

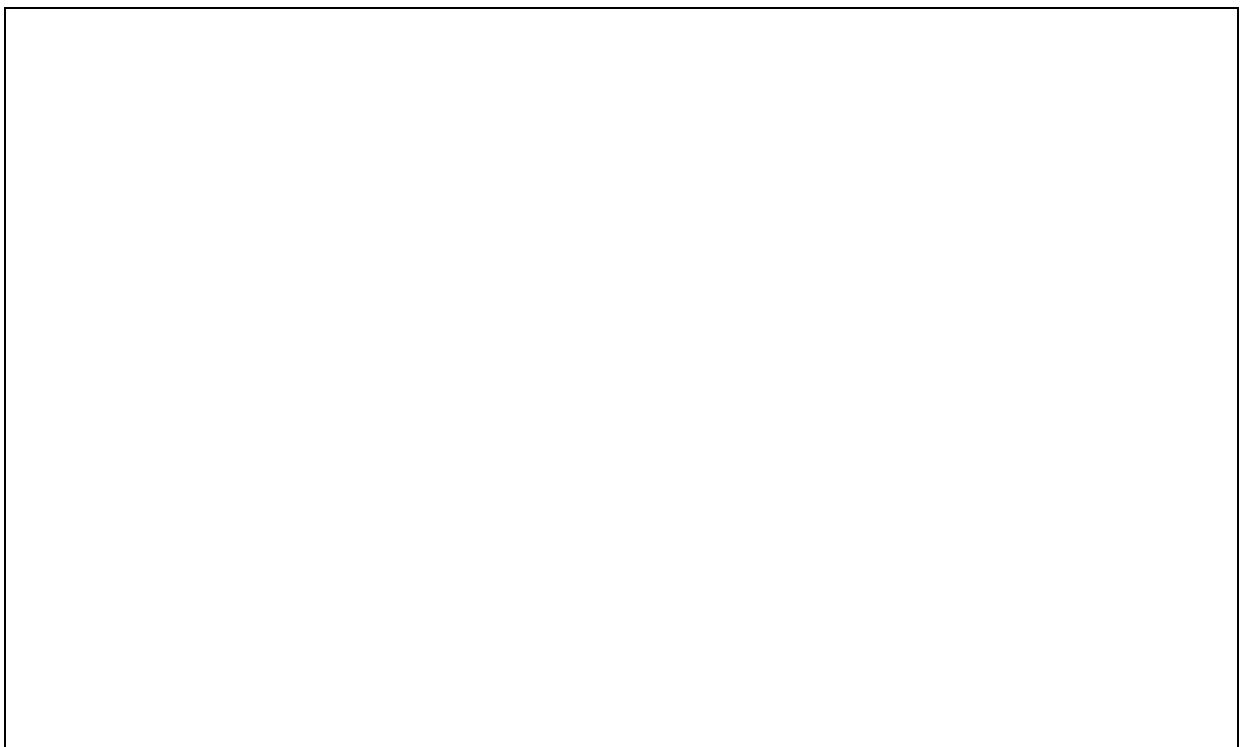
10. Please identify the level of community benefit which would be delivered by the proposed work, detailing how this would be achieved (continue on a separate sheet if necessary)

11. Any award of ancient monument grant will normally be subject to a condition that public access to the monument will be allowed at reasonable times. Please identify the level of public access which would be delivered by the proposed work, detailing how this would be achieved (continue on a separate sheet if necessary)

12. Does the proposed work form part of a wider strategy for the regeneration or improvement of the local area and what will be the economic impact of the project in terms of jobs and investment. Are there any potential training opportunities as part of the project? (continue on a separate sheet if necessary)



13. In what way might the proposed works help people learn about and enjoy their heritage? (continue on a separate sheet if necessary)



Duration and Cost of the Proposed Work

14. When is the expected start date of the proposed works and what is their expected duration?

Expected start date
Expected duration of work

15. What is the total estimated cost of the works?

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16. What is the total amount of grant funding sought?

Please see Ancient Monument Grant Application Guidance for details of eligible costs.

Total amount of grant funding sought
Percentage of total cost sought

17. VAT

Are the proposed works liable for VAT?	Yes	No
If so, are you able to recover VAT?	Yes	No

18. Breakdown of Costs

Please identify expenditure on materials, labour and, where appropriate, VAT allocating expenditure to separately identifiable elements of the work, if possible (continue on a separate sheet if necessary).

Enclose the estimates you have obtained for this work (please see list of essential documents at section 22 of this form).

19. Have you applied for, or do you intend to apply for, any other grant for all of the works detailed? If Yes, please provide details at Section 18, showing how the full cost of the proposed work will be funded.

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20. Payments in Advance

The Welsh Government policy is to make payments in arrears. However, it recognises that most Third Sector organisations do not hold large reserves and do not have the resources to undertake work and receive payment afterwards. Provision of funding for committed expenditure may be considered in advance of payment but only where evidence of need is clearly established.

In light of the above statements, does your organisation require payment in advance?

Yes

No

If you have answered 'yes', a 'payment in advance' form will be issued to you. This should be completed and returned with the required evidence. The information and evidence that you provide will be assessed to determine whether we can make payments of grant awarded to you in advance.

21. Declaration

I/ we hereby apply for ancient monument grant in respect of the work detailed in this application
Signature
Name
Date

22. Essential Supporting Documents

The documents listed below must be sent with your application form. If we do not receive all the relevant documents, no action will be taken on your application.

		Tick
1	Applications for works estimated to cost £5,000 or under (excluding VAT) - one written estimate	
2	Applications for works estimated to cost between £5,001 and £25,000 (excluding VAT) - three written estimates	
	For applications for works estimated to cost over £25,000 – at least three competitive tenders	
	Copies of all relevant plans, drawings and documents	