



Llywodraeth Cymru
Welsh Government

Historic Buildings Capital Grant Programme 2019/20

Criteria and Expression of Interest Form

September 2019

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Llywodraeth Cymru
Welsh Government

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Cadw is the Welsh Government's historic environment service, working for an accessible and well-protected historic environment.

Mae'r ddogfen yma hefyd ar gael yn Gymraeg. This document is also available in Welsh.

Introduction ↗

The historic buildings grant scheme supports the Welsh Government strategy entitled 'Prosperity for All' by offering grants towards the cost of repairing and restoring historic community assets, such as village and community halls, institutes and libraries. Places of worship which are open for wider community use may also apply.

1. Application process ↗

In 2019/20 the grant scheme will operate as a two-stage process:

Stage 1: An open call to the sector to provide an Expression of Interest (EOI).

Stage 2: Successful applicants will be asked to work up and submit a full application. Second stage applications must be consistent with the proposal outlined in the approved EOI.

Both stages will be competitive, and **a successful EOI does not guarantee funding at stage 2.**

The timetable for the 2019/20 grant scheme is:

| | |
|--|---------------------|
| Expressions of Interest (EOI) submission | By 15 November 2019 |
| Stage 1 decisions issued | By 31 January 2020 |
| Stage 2 applications submission | By 13 March 2020 |

We anticipate that there may be further opportunities to submit Expressions of Interest in 2020.

2. Who can apply ↗

- Owners
- Trustees

3. What we will fund ↗

The repair and restoration of historic community assets such as village and community halls, institutes, libraries, and historic places of worship which are open for wider community use.

The emphasis is on conservation and repair; Cadw will not fund either new build or works to services. Eligible buildings will normally be listed for their special architectural and historic interest.

Buildings in private ownership will not normally be eligible for grant support unless they are regularly open to the public and can meet the priority criteria set out below.

4. Level of funding available ↗

Funding is available up to a maximum of 50 per cent of Cadw grant eligible items based on the lowest of 3 tenders up to a maximum of £50,000.

5. Eligibility ⇐

To be considered eligible all applications should meet the following criteria:

- all relevant listed building consents must be in place before the stage 2 application is submitted
- all projects must be completed by **31 March 2021** or the funding will no longer be available
- a lead professional advisor (usually an architect, chartered building surveyor or chartered architectural technologist) is already in place. Where the total project cost is £10,000 or more this advisor will be conservation accredited/certified. We currently accept:
 - **Architects** listed on the AABC Register at category 'A' (www.aabc-register.co.uk/), RIAS Register at Accredited or Advanced level (www.rias.org.uk/directory/conservation/) or RIBA Conservation Register at Specialist Conservation Architect level (www.architecture.com/education-cpd-and-careers/membership-and-accreditation/specialist-conservation-architect-sca)
 - **Chartered building surveyors** listed on the RICS Building Conservation Accreditation Register (www.rics.org/uk/join/member-accreditations/building-conservation-accreditation/)
 - **Chartered architectural technologists** listed in the CIAT Directory of Accredited Conservationists at Accredited Conservationist level (<https://ciat.org.uk/find-a-practice/find-an-accredited-conservationist.html>)

In some cases Cadw may be able to accept a chartered engineer or other heritage specialist as the appropriate lead professional, but this would need to be agreed in advance of any grant offer being made.

6. Priority criteria ⇐

The key criteria include:

- repair schemes which will help give a new lease of life to listed buildings that are categorised as 'at risk' by Cadw and which will deliver benefits to Welsh communities
- buildings in community ownership and schemes that help maintain facilities that bring people together
- schemes that stimulate regeneration opportunities and deliver substantial benefits to communities
- skills development, training and enhanced access opportunities — you will find more information about this in 'Grants for Historic Assets: Skills Development and Access Opportunities'.

7. Where can I get help? ⇐

If you need any further help or information relating to the Expression of Interest you are advised to contact the Historic Buildings grants team:

Anne Thomas 03000 259061: anne.thomas@gov.wales

Alex King 03000 256072: alex.king@gov.wales

Laura Roberts 03000 256046: laura.roberts7@gov.wales

Louise Steel 03000 256048: louise.steel2@gov.wales

Leanne Morgan 03000 256221: leanne.morgan@gov.wales

Your architect/surveyor could contact the relevant Cadw Inspector of Historic Buildings if they wish to discuss any technical aspects of the proposed project.

North Wales – Nick Davies: 01 691 712746: nick.davies@gov.wales

Mid Wales – Jill Fairweather: 03000 256133: jill.fairweather@gov.wales

South Wales – Jonathan Green: 03000 256134: jonathan.green@gov.wales

8. Other sources of advice and funding ↗

Grants are also available for historic buildings from other Welsh Government departments, such as the **Community Facilities Programme** gov.wales/topics/people-and-communities/communities/community-facilities-programme/?lang=en or from organisations such as the **National Lottery Heritage Fund** www.heritagefund.org.uk/ or the **National Churches Trust** www.nationalchurchestrust.org/

A free and regularly updated online guide to relevant sources of funding for historic buildings is published by the **Heritage Funding Directory** www.heritagefundingdirectoryuk.org/

9. Fraud prevention ↗

The information we have collected from you will be shared with fraud prevention agencies who will use it to prevent fraud and money-laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment in future. Further details of how your information will be used by us and these fraud prevention agencies, and your data protection rights, can be found by contacting Data.ProtectionOfficer@gov.wales

Under GDPR, we have a legal duty to protect any personal information we collect from you.

We collect this information in order to keep a record of applications received.

Where a grant is successful we will retain your personal information for a maximum of 10 years in order to comply with specific grant conditions.

Further details about your rights under GDPR can be found here (ico.org.uk/your-data-matters/), or you can contact Data.ProtectionOfficer@gov.wales



Llywodraeth Cymru
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Historic Buildings Capital Grant Programme 2019/20

Expression of Interest Application Form

Note

You must use this form to submit an Expression of Interest (EOI) for the Historic Buildings Capital Grant Programme.

You should read the EOI criteria guidance before completing this form. Please complete all sections of the form. Incomplete forms may not be accepted.

If your EOI is successful we will invite you to develop and submit a full application. Please note that a successful EOI does not guarantee that we will fund your project.

Send your completed EOI to the Historic Buildings grants team by **15 November 2019**.

We will not accept applications after this date.

Expression of Interest

About the applicant

Name of applicant

Status (please tick)

Owner

Trustee

Main contact for the project

Name:

Address:

Email:

Telephone:

About the property

Name and address of the property this EOI relates to:

Is the property (please tick)

A community asset
(village hall, community hall, library, etc.)

Currently in use as a place of worship

Other

Property details

Is the property listed?

Yes

No

Listing grade (tick 1 option) I II* II

Listing number

Have you appointed a professional advisor?

Yes

No

Name and address of the lead professional advisor

For schemes where project costs are £10,000 or more please provide details of the conservation accreditation of the lead professional advisor (see guidance note 5).

Previous applications to Cadw

Please confirm if a Cadw grant has been received or applied for this property.

Current use of property

Proposed use after repair/restoration

Project overview

Description of proposed works

Please describe briefly but clearly what repairs/restoration will be made and why they are needed (maximum 200 words).

Estimated costs of works

Estimated cost

Grant sought

Other sources of funding

Have you secured or applied for any other funding?

Please briefly confirm if you have secured or applied for any other funding for this project. If you have applied for funding please indicate when you expect to receive a decision (maximum 200 words).

Priority Criteria

Please explain how your proposed project will deliver against the following priorities.

Repair schemes which will help give a new lease of life to listed buildings that are at risk
(maximum 300 words)

Community benefits (maximum 300 words)

Provision of skills development and training opportunities (maximum 300 words)

Public access (maximum 300 words)

Declaration

I confirm that the work described has not started and that the information on this Expression of Interest is correct.

Name:

Position:

Address:

Email:

Phone:

Signature:

Date:

☐